



NOCCi Balasore Infrastructure Company

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NOCCI BALASORE INFRASTRUCTURE COMPANY

NOCCi Balasore Infrastructure Company, promoted by the North Orissa Chamber of Commerce & Industry (NOCCi), is a Special Purpose Vehicle (SPV) established under the PPP model to develop world-class infrastructure facilities in Balasore. The SPV is industry-led and professionally managed with representation from both GoI and GoO on its Board.

NOCCI TOOL ROOM & TRAINING CENTRE (NTTC)

The NOCCi Tool Room & Training Centre at Balasore is a State-of-the-Art engineering facility engaged in manufacturing precision engineering components for leading industrial houses such as Tata Steel, L&T, and several MSMEs.

We are looking for competent and experienced professionals to join our NOCCi Tool Room & Training Centre team.

1. Manager (01)

Key Responsibilities

- Oversee installation, operation, maintenance, and repair of all machinery and equipment in the Tool Room.
- Guide and supervise operators for efficient and safe machine operations.
- Plan tools, accessories, raw materials, estimation, costing, and scheduling for timely execution of job orders.
- Study engineering drawings and specifications to plan layouts, assemblies, welding, heat treatment, CNC programming, and related activities.
- Perform engineering functions related to designing tools, machines, engines, and mechanical systems.
- Research, design, evaluate, install, operate, and maintain mechanical equipment and systems.
- Lead sales & marketing initiatives: develop new clients, manage customer relationships, prepare quotations, and secure work orders.
- Ensure adherence to health, hygiene, and safety standards as per regulations.

Desirable Qualifications & Skills

- Graduate in Mechanical/Production/Tool Manufacturing Engineering.
 - 5–7 years of hands-on experience in a reputed Tool Room/modern workshop, preferably as an independent profit-centre head.
 - Strong leadership, planning, technical, and communication skills.
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2. Marketing Executive (01)

Key Responsibilities

- Plan and execute marketing and promotional initiatives across multiple platforms.
- Develop and implement marketing strategies to promote Tool Room products and services.
- Identify potential customers, generate leads, and secure confirmed orders.
- Develop and maintain sales and marketing plans for Odisha and neighboring states.
- Maintain a strong understanding of tool room processes: design, manufacturing, and quality control.
- Build and nurture relationships with clients; understand requirements and provide technical solutions.
- Maintain communication with clients through visits, calls, and emails.
- Conduct market research on trends, competitors, and new opportunities.
- Provide regular project updates to customers and senior management.
- Identify new markets and opportunities for business expansion.
- Prepare quotations as per customer requirements.
- Prepare sales and marketing reports and track performance metrics.
- Ensure achievement of monthly and annual sales targets.
- Maintain accurate records of sales activities and customer interactions.
- Collect customer feedback and support continuous improvement.

Desirable Qualifications & Skills

- Diploma/Degree in Mechanical, Production, Manufacturing, or Tool Engineering.
- 5–7 years of experience in sales and marketing of mechanical products or engineering components, preferably in a Tool Room or similar industry.
- Excellent communication, negotiation, and interpersonal skills.
- Strong understanding of business principles, market dynamics, and sales strategies.

3. CNC Turning – Programmer Cum Operator (01)

Key Responsibilities

- Program and operate CNC Lathe Machines with Fanuc control.
- Minimum 3 years of hands-on experience in similar CNC turning operations.
- Skilled in programming, tooling selection, fixture design, job setting, clamping, alignment, referencing, and measurement using precision instruments.
- Able to read and interpret engineering drawings, fits, and tolerances.
- Knowledge of Tool Room machines and manufacturing processes.
- Familiarity with various tools, instruments, and gauges used in precision machining.
- Exposure to basic machine maintenance will be an added advantage.
- Ability to work independently with minimal supervision.

Desirable Qualifications & Skills

- Diploma in Mechanical Engineering / Tool & Die Making.
 - 3–5 years of experience in precision, aerospace, automobile, or tool room industries.
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Salary

No constraints for deserving candidates. Compensation will be the best in the industry.

How to Apply

Interested candidates should send their updated CV to: girijashankar@nocci.in within **7 days** from the date of publication of this advertisement.

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